

## ***Privacy Policy for Kennedy's Plumbing & Electrical***

Effective Date: 02/01/2025

At KPE, we respect your privacy and are committed to protecting the personal information you share with us. This Privacy Policy outlines how we collect, use, and protect your information when you interact with our services. Please read this policy carefully.

### **1. Information We Collect**

We may collect the following types of personal information:

- **Contact Information:** Name, email address, phone number, company name (if applicable).

We collect this information only to contact potential customers and provide relevant services.

### **2. How We Use Your Information**

We use the information we collect for the following purposes:

- To communicate with you regarding your inquiries or requests.
- To send marketing communications (only if you opt-in).

### **3. Data Retention**

We retain your personal information for as long as necessary to fulfill the purposes for which it was collected. Once the information is no longer needed, we will securely delete it.

### **4. How We Protect Your Information**

We implement appropriate security measures to protect your personal information from unauthorised access, alteration, disclosure, or destruction. These measures include:

- Secure transmission through encryption (HTTPS).
- Access controls and multi-factor authentication for employees.
- Regular security audits and vulnerability assessments.

### **5. Sharing Your Information**

We do not sell, rent, or trade your personal information. We may share your data with third-party service providers who help us with our operations:

- These providers are contractually required to protect your data and use it only for the services they provide to us.

### **6. Your Rights and Choices**

You have the right to:

- Access, update, or correct your personal information.
- Request the deletion of your personal data.
- Opt-out of marketing communications at any time.

To exercise these rights, please contact us at [admin@teamkpe.com](mailto:admin@teamkpe.com).

## **7. Cookies and Tracking Technologies**

We may use cookies and similar technologies to collect usage data and improve your experience on our website. You can manage your cookie preferences through your browser settings.

## **8. Third-Party Links**

Our website may contain links to third-party sites. These sites are not governed by this Privacy Policy, and we recommend reviewing their privacy policies before providing any personal information.

## **9. Children's Privacy**

Our services are not intended for children under the age of 16. We do not knowingly collect personal information from children. If we learn that we have collected personal information from a child, we will delete it as soon as possible.

## **10. Changes to This Privacy Policy**

We may update this Privacy Policy from time to time. Any changes will be posted on this page with an updated "Effective Date." We encourage you to review this policy periodically to stay informed about how we protect your data.

## **11. Contact Us**

If you have any questions or concerns about this Privacy Policy or how we handle your personal information, please contact us at:

- **Email:** [admin@teamkpe.com](mailto:admin@teamkpe.com)
- **Phone:** 0482 070 132